

# WILL YOUR NEXT CORPORATE OFFSITE BE A **BREAKTHROUGH OR BOONDOGGLE?**

TAKE THIS **NON-OBVIOUS** QUIZ TO FIND OUT!

## CHECK EACH BOX THAT DESCRIBES SOMETHING YOU DO:

- Agree On Priorities:** Are pre-interviews conducted to surface issues?
- Assign Pre-work:** Is proper prep done so people come with knowledge?
- Create Agenda:** Is a well-structured yet flexible agenda shared?
- Set Groundrules:** Are clear ground rules set to guide the meeting?
- Invite Selectively:** Are essential participants invited, regardless of title?
- Select Venue:** Is a conducive, comfortable venue selected?
- Right Facilitator:** Does a world-class facilitator design + conduct the offsite?
- Assure Inclusivity:** Are discussions inclusive of different points of view?
- Stay On Track:** Does the group stay out of weeds and avoid sidetracks?
- Make Data Available:** Is key data to inform decisions readily available?
- Slay Your Dragons:** Are sensitive topics addressed with openness?
- Bring The Energy:** Is high-energy maintained through the discussions?
- Set Action Items:** Are there clear action items and timelines established?
- Offer Follow Up:** Is follow up immediate, informative and consistent?
- Post-Event Survey:** Does the group feel it was a high value event?

## HOW MANY BOXES DID YOU CHECK?

**ALL 15: Breakthrough** (Your meeting is going to be amazing!)

**14-10: Average** (You need to rethink several points to improve your event)

**Less than 10:** Boondoggle (Your event is in danger of being ineffective!)



We Can Help You Transform Boondoggles Into Breakthroughs of Insight, Alignment and Action!

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